

Protocol for students with food, insect, latex allergies

1. A documented Doctor's order, either on an official order form or on a report from the allergist, will identify the allergy, the potential reaction and treatment to be provided.
2. A conference is held with parents, nurse, teacher, principal, etc., to discuss the student's individual situation and to set up a plan of action (emergency health plan) to meet his needs in the school setting. Each year the plan will be updated and adjusted as needed. The care plan may require modifications of these protocols with parental permission and in accordance with the districts guidelines
3. A copy of the child's emergency plan will be identified in the classroom –in the substitute folder, and elsewhere as noted in the plan. An epi-pen, if required to be kept in the classroom, will be kept in an easily accessible, yet secure location. Parents will supply an extra epi-pen so that one can be kept in the classroom as well as in the nurse's office.
4. The school staff are given a list of the children with medical problems including those with peanut allergies on a "need to know" basis.
5. The staff in each affected classroom are offered training to use the epi-pen (including paraprofessionals). Part of the training includes instructions on the signs and symptoms of an allergic reaction according to state regulations.
6. Extra pictures of the child are provided for cafeteria staff, which identifies the child and his/her allergies.
7. Parents are instructed to provide child's entire snack (beverage if applicable), and to provide a snack for special occasions for their child-or they may leave a supply for their child in the classroom.
8. The school nurse will determine if there is a need to establish a peanut free classroom/ and or table in the cafeteria.
 - The nurse will send a letter to all parents in the class, explaining the life threatening facts, according to the care plan. This letter will advise that no foods containing the food- that the child is allergic to- can be sent in.
9. If a peanut free table is required, the school nurse will work with the food services staff and the custodial staff to ensure proper cleaning, identification. A plan will be developed to ensure that the table is used appropriately.
 - The allergen free table will be identified as such with a laminated sign. Only students whose foods do not contain the allergen may sit at this table.
 - The table will be cleaned with a separate cleaning cloth to avoid cross contamination from other tables.
 - Students who sit at this table will have their meals checked and will be asked to move if needed.
 - Food services workers may be asked to assist the student should he/she request an allergen free meal- (i.e. pizza) by providing the meal to the table to prevent student's exposure to allergen in the line.
 - Staff who regularly monitor the lunch room will be offered epi-pen training.