

Attendance Information

ABSENCES, TARDIES, DISMISSALS

When a student is absent, a parent/guardian must call the High School Main Office (508-643-2115) before 9:15AM to explain the reason for the absence or tardy. This phone call verifies the absence but does not excuse it. Parents/Guardians who do not call the High School Main Office to verify an absence or tardy will be called during the day. If school personnel cannot reach a parent/guardian, a note stating the reason for the absence will be required upon the student's return.

NEW DISMISSAL PROCEDURES - TO DISMISS YOUR STUDENT YOU MUST EITHER:

- **SEND IN A NOTE AT THE BEGINNING OF DAY**
- **COME TO SCHOOL TO PICK UP YOUR STUDENT**
- **EMAIL - attendancenahs@naschools.net**

An **excused absence/tardy/dismissal** includes the following:

1. Illness, hospitalization, or medical appointment- Verified by a note from a doctor/health care professional
2. Court appearances – Documentation required
3. Religious holiday
4. Bereavement/Family funeral
5. Approved school activity
6. Pre-approved college visitation: seniors & juniors, max (3) days out of school
7. Suspensions

Appropriate documentation for these absences must be turned into the main office upon the child's return to school.